

## TEAMBUILDING CHECKLIST

Do we have clear and easy ways to bring in new people and new ideas?

Do we have effective ways to orient new people no matter their personality or communication style?

Do we stick to our group guidelines?

Do our members deal with conflicts with each other directly, not calling in other people or setting up competing camps?

Do we have clear channels for communicating and sharing knowledge?

Do we know what motivates each person? Do we vary our types of rewards and recognition?

Do we delegate and rotate leadership?

How are we doing with our plans to serve more diverse populations? Is our commitment strong?

Are we good at debriefing early and often?

Do we course correct *during* our projects?

Do we regularly celebrate our wins? Do we plan for each other's success?